

৯/২৫/১৬

GOVERNMENT OF ASSAM
TRANSPORT DEPARTMENT DISPUR

ORDERS BY THE GOVERNOR OF ASSAM

NOTIFICATION

Dated Dispur the 22nd November, 2016.

No. 260/2016/10 : The government of Assam, has decided to launch the scheme for **“Online Registration of Vehicles, Payment of Fees, Taxes and Fines etc.”** which will enable the citizen to make online payment of vehicle Registration fees and road tax through the two services, viz

i. **On line Registration of new Vehicle through the M.V.dealers- :**

This service will enable the car dealer to initiate the Vehicle Registration Process by entering all the vehicle and owner details and subsequently, making online payment of Vehicle Registration Fees and Tax using net-banking facility with State Bank of India.

ii. **Online Payment of Road Tax for Non Transport & Transport vehicles through SBI:**

This service will enable the car owner to pay the road tax of Non-Transport and Transport vehicles using **net-banking facility** with State Bank of India.

Details and operation of the Scheme:

- **IT integrated system:** The Dealer’s Showroom, District Transport Office, the Bank and Cyber Treasury shall have a computer system at their respective offices and connectivity/linkage between them, necessary for implementation of the scheme.
- **Official Website :** The State Government shall host in the public domain an official website namely <https://assamtransport.gov.in> which shall provide a link to a secured ‘portal’ <https://vahan.as.nic.in> of Transport Office. The ‘Portal’ may be accessed by District Transport Officers, Motor Vehicle Inspectors, Motor Vehicle Dealers and the vehicle owners.
- **Database of Dealers:** The Transport Office shall maintain a database of all the Vehicle Dealers in Assam Guwahati. The D.T.O. Office shall also maintain a database of the registered vehicle and the respective owner’s name, address, vehicle details, tax detail, etc.

Procedure for Online Registration of Vehicles:-

As one of the activities related to Citizen Centric Service of the Transport Department, this scheme aims to facilitate the vehicle buyers (citizen) in the process of vehicle registration. In the first phase, this system will be made functional for **New Registration of Vehicles** which are to be registered at District Transport Office (R&L) Kamrup (Metro), Guwahati-34 **as pilot project**. Upon successful implementation in the District Transport Office (R&L) Kamrup Metro, this scheme will be extended to all the remaining District Transport Offices in the State.

- i. For Online registration of Vehicles, it is mandatory for the Dealers to have net-Banking facility with State Bank of India.

Contd..2/-

1209C

- ii. Each of the Dealers shall be provided with a unique Login id and Password which shall serve as their identification to access the secured '**Portal**' of District Transport Office. It is advisable that the dealers should change the password from time to time.
- iii. The dealer shall first make an entry of the Chassis Number of all the new vehicles available in the showroom into the portal after due inspection & approval of the Motor vehicle inspectors in the system.
- iv. When a buyer approaches the dealer for purchase of the vehicle, the dealer will log into the portal again and complete the Registration Details of the vehicle (viz, owner's name and address, vehicle class, body type, maker, model, insurance details, etc.) against the chassis number. It is mandatory for all buyers to present documents mentioned below.
 - **Insurance Certificate and Residential Proof to the Dealer** (The Residential proof will be as per rule 47 (1)- (e) of CMV Rules, 1989 and as enumerated at SL. No. 3 of Form 20- application form for registration of a motor vehicle).
- v. The buyer shall have to pay Registration Fee, Hypothecation Fee (if any) and **the Road Tax as per the Govt. Notification No LGL.3/2010/80, Dated Dispur the 30th September' 2015** and the subsequent amended Notification issued by the Govt. time to time. All such taxes & fees will be processed through the "VAHAN" application Software.
- vi. The dealer will then assign a registration mark out of the registration marks allotted to it.
- vii. After approval of the data entered at the Dealer's Showroom, the dealer will be guided to the 'payment gateway' link of the State Bank of India for making the payment of Registration Fees and Road Tax by logging into the State Bank of India Portal.
- viii. After confirming the transaction, an e-receipt will be generated by the State Bank of India as soon as the prescribed amount is debited from the user's account. Copy of this receipt is to be printed for future reference by the Transport Department. This will include the registration Mark assigned.
- ix. Another e-receipt will be generated by the Transport State Register Server against every Bank Reference Number and Transaction ID. Copy of this receipt is to be printed for future reference by the Transport Department.
- x. Form- 20- for application of Registration of New Vehicle is also generated and can be saved and printed for submitting at the District Transport Office.
- xi. All the relevant documents, (Viz., Form 20, E- Receipt, Insurance Certificate and the Residential Proof etc.) are then to be presented to the District Transport Office. The District Transport Office concerned, will then approve the transaction which has been initiated by the Car Dealer, against the generated e-receipt number for approval of the **assigned Registration Number by the Dealer.**
- xii. Finally, the Vehicle Registration Certificate will be printed and signed by the District Transport Offices concerned and handed over to the buyer physically or through Register Post.

Procedure for online Payment of Road Tax for Transport and Non-Transport Vehicle:-

This Scheme will enable all vehicle owners to pay online road tax for both Transport and Non-Transport Vehicles registered at District Transport Office (R&L)Kamrup (Metro) only in the first phase. This service will eventually be extended to the remaining District Transport Offices of Assam. As one of the activities related to Citizen Centric Services of the Transport Department, this scheme aims to facilitate the vehicle owner to pay the Road Tax without having to visit the District Transport Offices.


- a. The User is to log in to the designated official website for ONLINE ROAD TAX COLLECTION. The user will be guided to the application which will then prompt for the required entries to be made.
- b. The required tax to be collected will be displayed automatically for each class of vehicle as per the amount mentioned in the tax notification.
- c. The user will then be guided to the State Bank of India portal for the payment through net banking or debit card or credit card.
- d. After confirming the transaction, an e-receipt will be generated by the State Bank of India as soon as the prescribed amount is debited from the user's account. Copy of this receipt is to be printed for future reference by the Transport Department.
- e. Another e-receipt will be generated by the Transport State Register Server against every Bank Reference Number and Transaction ID. Copy of this receipt is to be printed and maintained by the applicant for future reference by the Transport Department.

Sd/- Ashutosh Agnihotri,
Commissioner & Secretary to the Govt. of Assam,
Transport Department.

Memo No.TMV.260/2016/10-A
Copy to :-

Dated Dispur the 22nd November, 2016.

1. The Secretary, Judicial Department, Dispur for information.
2. The Commissioner of Transport, Assam,ParibahanBhawan, Jawahar Nagar,Khanapara, Guwahati-22 for information and necessary action.
3. The Director, Printing & Stationery for publication of the Notification in the Assam Gazette and supply 300 (three hundred) copies of the same to this Department.
4. The Sr. Technical Director and SIO, NIC, Assam State Unit, Dispur for information and necessary action.
5. The Chief Manger, State Bank of India, Local Head Office, G.s. Road, Guwahati-6 for information.
6. The M.D. A.S.T.C. Guwahati for information and necessary action.
7. P.S. to the Addl. Chief Secretary, Finance Department, Dispur for information.
8. All Administrative Departments, Assam.
9. All D.T.O.s Assam for information and necessary action.


Additional Secretary to the Govt. of Assam,
Transport Department.